

**PGA WEST FAIRWAYS ASSOCIATION
REGULAR SESSION BOARD OF DIRECTORS MEETING
THURSDAY, MARCH 24, 2016 AT 11:00 A.M.
LOCATION: TOURNAMENT CLUBHOUSE
56150 PGA BLVD., LA QUINTA, CA 92253**

MINUTES

BOARD MEMBERS PRESENT (5)

Deborah Brill, President
Barbara Larsh, Vice President
Jennifer Jenkins, Secretary/Treasurer
John Cochrane, Director
Chuck Eckman, Director

ALSO PRESENT:

The Management Trust, Desert Division

John Beaman, Vice President of Resort Communities
Cassie Gertz, General Manager
Kari Martin, Operations Manager

- I. CALL TO ORDER – After establishing a quorum was present, President Deborah Brill called the meeting to order at 11:14 A.M.
- II. OPEN FORUM – One owner was present for Open Forum. Homeowner had questions regarding the Rules & Regulations.
- III. MINUTES –
 - A. Motion m/s/c to approve the Regular Session meeting minutes dated February 25, 2016 as presented.
- IV. FINANCIAL REPORT
 - A. Acceptance and Approval of February 2016 Financials –Motion m/s/c to accept the February 2016 financial report as presented.
- V. NOTICE OF LIENS - None
- VI. MANAGEMENT REPORT
 - A. Action List – None
 - B. Work Order Report – Cassie Gertz presented the work order report for February 2016.
 - C. February Pool/Spa Chemical Testing Report – The Board reviewed the information included in the packet.
 - D. Monthly Calendar – The Board reviewed the information included in the packet.
 - E. Directors Seminar Flyer – The Board reviewed the information included in the packet.
- VII. COMMITTEE REPORTS
 - A. Architectural Review Committee – Motion m/s/c to accept the Architectural Committee meeting minutes dated January 4, 2016 as presented.
 - B. Architectural Review Committee – Motion m/s/c to accept the Architectural Committee meeting minutes dated February 2, 2016 as presented.
 - C. Finance Committee – Motion m/s/c to accept the Finance Committee meeting minutes dated November 4, 2014 as presented.
 - D. Finance Committee – Motion m/s/c to accept the Finance Committee meeting minutes dated October 12, 2015 as presented.
 - E. Landscape Committee – Motion m/s/c to accept the Landscape Committee meeting minutes date January 18, 2016.

VIII. UNFINISHED BUSINESS –

- A. Artificial Turf Standards/Guidelines – The Board tabled the agenda item and directed Management to work with Vintage Landscape in developing guidelines for drought tolerant landscape.
- B. Revised Maintenance Agreement (LMI) Procedures – The Board discussed the agenda item. Barbara Larsh will review the current procedures and provide her recommendations.

IX. NEW BUSINESS

- A. Pasadera SBA, Queen Palm Removal Project – Motion m/s/c to approve the Queen Palm removal project. The Board directed Management to coordinate the project.
- B. Landscape Refurbishment Proposal, Winged Foot – Motion m/s/c to approve Phase #2 and Phase #3 of the proposal as submitted by Vintage Landscape.
- C. Kingston Heath Median Improvement Proposal – Motion m/s/c to approve the proposal as submitted by Vintage Landscape for \$16,230 for the Kingston Heath Median Improvement.
- D. Legends Fountain Wrought Iron Repair/Painting Proposal – Motion m/s/c to approve the proposal as submitted by Monarch Maintenance for \$1,660 to repair and paint the wrought iron fence behind the Legends gatehouse.
- E. Tiburon Drive, Asphalt/Concrete Repair Proposal – The Board tabled the agenda item and directed Management to obtain an additional bid and further explanation.
- F. Reserve Study Proposal – The Board tabled the agenda item and directed Management to obtain two additional bids to present at the next meeting.
- G. Pool Heating Schedule – The Board reviewed the information included in the packet and directed Management to proceed with the heating schedule as normal.

X. Signature Development

- A. Fairways Tow Policy – The Board tabled the Tow Policy pending clarification. Motion m/s/c to approve the No Parking and No Outlet signs for the Signature Development; the Tow sign was not approved and is pending feedback from the Master Association.

XI. Monterra Development – None

XII. Correspondence – None

XIII. NEXT MEETING DATE – 2:30 P.M., Thursday, April 28, 2016 at the Private Clubhouse.

XIV. ADJOURNMENT - Motion m/s/c to adjourn the meeting at 1:00 P.M.

The Board met in Executive Session on March 24, 2016 to discuss contracts, legal and personnel matters.

ATTEST

Board Member _____

Date _____

Printed Name, Title _____