

**PGA WEST FAIRWAYS ASSOCIATION
REGULAR SESSION BOARD OF DIRECTORS MEETING
THURSDAY, DECEMBER 14, 2017 AT 1:30 P.M.
LOCATION: PRIVATE CLUBHOUSE – 55955 PGA BLVD., LA QUINTA, CA 92253**

MINUTES

BOARD MEMBERS PRESENT (5)

Deborah Brill, President
Barbara Larsh, Vice President
Jennifer Jenkins, Secretary/Treasurer
Benjamin Dobbs, Director
Chuck Eckman, Director

The Management Trust, Desert Division

John Beaman, VP of Resort Communities
Cassie Gertz, General Manager
Michelle Reese, Administrative Assistant

- I. CALL TO ORDER – After establishing a quorum was present, President Deborah Brill called the meeting to order at 1:38 P.M.
- II. OPEN FORUM – Open Forum was conducted and eight homeowners were present.
- III. MINUTES
 - A. November 17, 2017 – Motion m/s/c to approve the Regular Session meeting minutes dated November 17, 2017 as presented.
- IV. FINANCIAL REPORT
 - A. Acceptance of October 2017 Financials – Motion m/s/c to accept the October 2017 Financials as submitted.
- V. MANAGEMENT REPORT
 - A. Action List – Information only. The Board directed Management to create a list of lots owned by The Club but maintained by the Association, and lots owned by the Association but maintained by The Club.
 - B. Work Order Report, October – Cassie Gertz presented the work order report October 2017.
 - C. Work Order Report, November – Cassie Gertz presented the work order report November 2017.
 - D. Monthly Calendar – The Board reviewed the information.
 - E. Storm Drain/Dry Well Repair – Golf View Drive, Update – Motion m/s/c to accept the proposal submitted by CV Pipeline not to exceed \$2,030.00
 - F. Save the Date, Management Trust Symposium – The Board reviewed the information.
- VI. COMMITTEE REPORTS
 - A. Architectural Review Committee Minutes, November 6, 2017 – Motion m/s/c to accept the Architectural Committee meeting minutes dated November 6, 2017.
 - B. Landscape Committee Minutes, November 6, 2017 – Motion m/s/c to accept the Landscape Committee meeting minutes dated November 6, 2017.
- VII. UNFINISHED BUSINESS
 - A. City of La Quinta Golf Course Ordinance, Update – The Board reviewed the information.
 - B. Review Locations of New Fido Stations, Greg Norman Area – The Board reviewed the information. Management will proceed with the installation on Association property.

VIII. NEW BUSINESS

- A. Heritage SBA Petition, Supplemental Declaration Request – The Board reviewed the Heritage SBA Petition, Supplemental Declaration request and directed Management to request the estimated costs from counsel that the Heritage SBA homeowners will incur moving forward. In addition, the Heritage SBA homeowners agreed to schedule a meeting with counsel to discuss further.
- B. Review Draft Document Request Form – Motion m/s/c to approve the document request form and directed Management to begin using the form immediately.
- C. Review/Approve 2018 Insurance Renewal – The Board reviewed and discussed the agenda item and requested additional information. Motion m/s/c to finalize and approve the 2018 Insurance Renewal electronically prior to January 1, 2018.
- D. Appoint Monterra SBA Alternate Delegate – Tabled until January meeting.
- E. Appoint Eagle Bend SBA Delegate/Alt. Delegate – Motion m/s/c to appoint Arthur (Art) Schuler as the Eagle Bend SBA Delegate and Vince Lupinacci as the Eagle Bend SBA Alternate Delegate.
- F. Burrtec Waste, Green Waste Service – The Board reviewed the information. No action taken.
- G. Review Amendment to Combined Rules, High Profile Event Periods – The Board reviewed and approved the amendment to Combined Rules, High Profile Event Periods and directed Management to revise accordingly and present to the Compliance Committee.
- H. 2018 Annual Meeting, Review/Approve Request for Candidates – The Board reviewed the 2018 Annual Meeting, Review/Approve Request for Candidates and directed Management to send out mailer as amended.

IX. CORRESPONDENCE – The Board reviewed the correspondence.

X. NEXT MEETING DATE – 1:30 P.M., Thursday, January 25, 2018 at the Private Clubhouse.

XI. ADJOURNMENT – Motion m/s/c to adjourn the Regular Session meeting at 2:32 P.M.

The Board met in Executive Session on December 14, 2017 to discuss member discipline, collections, contracts, personnel, legal and developer matters.

ATTEST

Board Member _____

Date _____

Printed Name, Title _____