

**PGA WEST FAIRWAYS ASSOCIATION  
REGULAR SESSION BOARD OF DIRECTORS MEETING  
THURSDAY, AUGUST 24, 2017 AT 2:30 P.M.  
LOCATION: PRIVATE CLUBHOUSE – 55955 PGA BLVD., LA QUINTA, CA 92253**

**MINUTES**

**BOARD MEMBERS PRESENT (4)**

Deborah Brill, President  
Barbara Larsh, Vice President  
Jennifer Jenkins, Secretary/Treasurer  
Chuck Eckman, Director

**ALSO PRESENT:**

Greg Gritters & Jesus Campos – Vintage Landscape

**The Management Trust, Desert Division**

John Beaman, VP of Resort Communities  
Cassie Gertz, General Manager  
Michelle Reese, Administrative Assistant

- I. CALL TO ORDER – After establishing a quorum was present, President Deborah Brill called the meeting to order at 2:30 P.M.
- II. OPEN FORUM – Open Forum was conducted and six homeowners were present.
- III. MINUTES
  - A. July 11, 2017 – Motion m/s/c to approve the Regular Session meeting minutes dated July 11, 2017 as presented.
- IV. FINANCIAL REPORT
  - A. Acceptance of June 2017 Financials – Motion m/s/c to accept the June 2017 Financials as submitted.
  - B. Acceptance of July 2017 Financials – Motion m/s/c to accept the July 2017 Financials as submitted.
- V. NOTICE OF LIENS – Motion m/s/c to lien APN 762-150-040 for delinquent assessments.
- VI. MANAGEMENT REPORT
  - A. Action List – Information only.
  - B. Work Order Report – Cassie Gertz presented the work order report June and July 2017.
  - C. Monthly Calendar – The Board reviewed the information.
  - D. Update on Various Community Projects – The Board reviewed the information and directed Management to prepare a letter to Reliable Tree Care regarding the evaluation of work performed at the Association.
- VII. COMMITTEE REPORTS
  - A. Architectural Review Committee Minutes, June 5, 2017 – Motion m/s/c to accept the Architectural Committee meeting minutes dated June 5, 2017.
  - B. Architectural Review Committee Minutes, July 10, 2017 – Motion m/s/c to accept the Architectural Committee meeting minutes dated July 10, 2017.
- VIII. UNFINISHED BUSINESS
  - A. Appoint Delegate Committee – Motion m/s/c to appoint the following Delegate Committee Members:
    - a. Eagle Bend SBA – Donna Swanson, Delegate and Art Schuler, Alternate Delegate
    - b. Haciendas-Estates SBA - Katie Pingree, Delegate
    - c. Heritage SBA - Julie Leonard, Delegate and Jim Cox, Alternate Delegate
    - d. Hermitage SBA – Bob Gill, Delegate and DeeAnn Gill, Alternate Delegate

- e. La Cala SBA – Walt Lloyd, Delegate and Chris Knudsen, Alternate Delegate
  - f. Legends SBA – Betty Ortiz, Delegate and John Welty, Alternate Delegate
  - g. Masters SBA – Jim Wisener, Delegate
  - h. Monterra SBA – None
  - i. Muirfield SBA – Tom Lynch, Delegate
  - j. Norman Estates SBA – Kathy Coss, Delegate
  - k. Pasadera SBA – Sherrie Trbovich, Delegate and Joan Moloughney, Alternate Delegate
  - l. Spanish Bay SBA – Bob Brown, Delegate and Alice Gutowicz, Alternate Delegate
  - m. Summit SBA – Penni Sturgill, Delegate and Beverly Gilbert-Gard, Alternate Delegate
  - n. Tiburon SBA – Ann Piller, Delegate and Martha Jenkins, Alternate Delegate
  - o. Toll Brothers SBA – Dick Mills, Delegate and James Stark, Alternate Delegate
  - p. Turnberry SBA – Jody Shapiro, Delegate
- B. Review Combined Community Rules – Motion m/s/c to approve the Combined Community Rules as amended to include consideration for addressing commercial and oversized vehicles within the community.

**IX. NEW BUSINESS**

- A. Review/Select Investment Company – Motion m/s/c to continue with Merrill Lynch as the Fairways Association Investment Company.
- B. Spanish Bay SBA Painting Correspondence – Motion m/s/c to approve the Spanish Bay SBA Painting correspondence. The Board directed Management to send the Spanish Bay SBA painting information to the homeowners.
- C. Proposal to Repair Dry Well – Golf View Drive – Tabled until September meeting.
- D. New Homeowner Orientation – The Board set the New Homeowner Orientation date for Wednesday, November 8, 2017.
- E. Lighting Proposal, Muirfield Village – Motion m/s/c to approve the proposal as submitted by Rot-lite for \$3,148.48.
- F. Light Bulb Replacement Project Review/Approval – The Board directed Management to send to the Finance Committee for approval. Tabled until September meeting.
- G. Set 2018 Annual Meeting Date – Motion m/s/c to set the 2018 Annual Meeting Date for Monday, March 26, 2018.
- H. Draft Policy Compliance Fine Recovery – Management informed the Board that the current Governing Documents include fine recovery/collection and no action is needed.
- I. Architectural Appeal – 57575 Seminole Drive – Motion m/s/c to deny the architectural appeal for drapery in the rear yard and directed Management to draft and send letter.

X. CORRESPONDENCE – The Board reviewed the correspondence.

XI. NEXT MEETING DATE – 2:30 P.M., Thursday, September 28, 2017 at the Private Clubhouse.

XII. ADJOURNMENT – Motion m/s/c to adjourn the Regular Session meeting at 4:21 P.M.

The Board met in Executive Session on August 24, 2017 to discuss member discipline, collections, contracts, personnel, legal and developer matters.

**ATTEST**

Board Member \_\_\_\_\_

Date \_\_\_\_\_

Printed Name, Title \_\_\_\_\_