

**PGA WEST FAIRWAYS ASSOCIATION
REGULAR SESSION BOARD OF DIRECTORS MEETING
THURSDAY, MAY 24, 2018 AT 1:30 P.M.
LOCATION: PRIVATE CLUBHOUSE – 55955 PGA BLVD., LA QUINTA, CA 92253**

MINUTES

BOARD MEMBERS PRESENT (3)

Deborah Brill, President
Barbara Larsh, Vice President
Ben Dobbs, Director – Exited at 1:44 P.M.

BOARD MEMBERS ABSENT (2)

Jennifer Jenkins, Secretary/Treasurer
Chuck Eckman, Director

The Management Trust, Desert Division

John Beaman, VP Resort Communities
Cassie Gertz, General Manager
Michelle Reese, Executive Assistant

- I. CALL TO ORDER – After establishing a quorum was present, President Deborah Brill called the meeting to order at 1:32 P.M.
- II. OPEN FORUM – Open Forum was conducted and six homeowners were present.
- III. MINUTES
 - A. April 26, 2018 – Motion m/s/c to approve the Regular Session meeting minutes dated April 26, 2018 as presented.
- IV. FINANCIAL REPORT
 - A. Acceptance of April 2018 Financials – Motion m/s/c to accept the April 2018 Financials as submitted.
- V. NOTICE OF LIENS
 - Account 908973 – Motion m/s/c to lien APN 762-280-002 for \$7,175.58 for the delinquent amounts and any late fees, interest charges, and other collection-related amounts.
 - Account 553484 – Motion m/s/c to lien APN 775-350-008 for \$362.20 for the delinquent amounts and any late fees, interest charges, and other collection-related amounts.
 - Account 679043 – Motion m/s/c to lien APN 762-410-021 for \$430.60 for the delinquent amounts and any late fees, interest charges, and other collection-related amounts.
- VI. MANAGEMENT REPORT
 - A. Action List – Information only.
 - B. Work Order Report, April – Cassie Gertz presented the work order report April 2018.
 - C. Monthly Calendar – The Board reviewed the information and directed Management to continue to update the calendar.
- VII. COMMITTEE REPORTS
 - A. Architectural Review Committee Minutes, April 2, 2018 – Motion m/s/c to accept the Architectural Committee meeting minutes dated April 2, 2018.
 - B. Landscape Committee Minutes, April 2, 2018 – Motion m/c/s to accept the Landscape Committee meeting minutes dated April 2, 2018.

VIII. UNFINISHED BUSINESS

- A. Heritage SBA Petition for Sup Dec, Town Hall Meeting – The Heritage Town Hall Meeting is scheduled following Regular Session. Refer to Town Hall Meeting minutes.
- B. Bulk Cable Agreement, Update – The Board updated those present of the status of the negotiations with Spectrum.
- C. Review Proposals, Kingston Heath/Royal St. George, Speed Remedy – Motion m/s/c approving the installation of a STOP sign, street stencil and traffic sign on Kingston Heath subject to Management confirming final costs.

IX. NEW BUSINESS

- A. Review/Approve Lighting Installation Proposal, Muirfield Village - Motion m/s/c to accept the proposal as submitted by Roto-lite for Muirfield Village Lighting Installation for \$4,179.92.
- B. Ratify Pest Control Proposal, Common Area Only, Skunks – Motion m/s/c to ratify the proposal as submitted by Animal Pest Management Services for Common Area only, skunks for \$400.00.
- C. Review/Approve Proposal for Hand Dryer Installation – Motion m/s/c to accept the proposal as submitted by Roto-lite for Hand Dryer Installation in the six (6) maintenance restrooms for \$3,810.00.
- D. Confirm Remaining 2018 Board Meeting Dates – The Board reviewed the agenda item and confirmed future meeting dates.

- X. CORRESPONDENCE – The Board reviewed the correspondence and directed Management to add one item to the June agenda relative to the homeowner request to install an access device to the back gate of the Norman Estates SBA.

- XI. NEXT MEETING DATE – 1:30 P.M., Wednesday, June 20, 2018 at the Private Clubhouse.

- XII. ADJOURNMENT – Motion m/s/c to adjourn the Regular Session meeting at 2:30 P.M.

The Board met in Executive Session on May 24, 2018 to discuss member discipline, collections, contracts, personnel, legal and developer matters.

ATTEST

Board Member _____

Date _____

Printed Name, Title _____