

**PGA WEST FAIRWAYS ASSOCIATION
REGULAR SESSION BOARD OF DIRECTORS MEETING
THURSDAY, MARCH 25, 2021 OPEN FORUM AND AGENDA BUSINESS TO START AT 2:00 P.M.
LOCATION: ZOOM CONFERENCE CALL ONLY – MEETING ID: 978 6407 4315 PASSWORD: 893770
DIAL IN: (669) 900-6833**

MINUTES

BOARD MEMBERS PRESENT (3)

Chuck Eckman, President
Deborah Brill, Secretary/Treasurer
Barbara Larsh, Director

BOARD MEMBERS ABSENT (2)

Jennifer Jenkins, Vice President
Ben Dobbs, Director

Management Trust, Desert Division

Cassie Gertz, Division Vice President of On-Site Communities
Ken Kuperstein, General Manager
Michelle Reese, Executive Assistant

- I. CALL TO ORDER – After establishing a quorum was present, President Chuck Eckman called the meeting to order at 2:02 P.M.
- II. CONSENT AGENDA – Motion m/s/c to approve the Consent Agenda as amended.
 - A. Approval of Minutes, February 25, 2021
 - B. Approval of Minutes, March 4, 2021
 - C. Approval of Minutes, March 16, 2021
 - D. Management Reports – Action List
 - E. Management Reports – Work Order Report
 - F. Management Reports – Monthly Calendar
 - G. Committee Reports – ARC Minutes, February 1, 2021
 - H. Committee Reports – Landscape Committee Minutes, February 1, 2021
 - I. Committee Reports – Finance Committee Minutes, November 5, 2020
- III. FINANCIAL REPORT
 - A. Review & Acceptance of January 2021 Financials/Ratify Full Financial Review – NONE
 - B. Review/Approve Merrill Lynch Investment Recommendations:
 - Reserve: Motion m/s/c to approve purchase of a CD for \$200,000 for a term of 3-12 Months after Maturities on April 1, 2021, May 5, 2021, May 10, 2021, May 17, 2021, May 19, 2021, and June 1, 2021.
 - Excess Operating: Motion m/s/c to approve purchase of a CD for \$100,000 for a term of 3-12 Months after Maturities on April 23, 2021 and May 25, 2021; and a CD for \$200,000 for a term of 3-12 Months after Maturity on June 3, 2021.
- IV. UNFINISHED BUSINESS
 - A. Ratify Drainage & Sub Grade Repair, Tiburon Drive Proposal – Motion m/s/c to ratify the Drainage & Sub-Grade Repair, Tiburon Drive proposal as submitted by Jacobsson Engineering Construction, Inc. for \$17,797.50 to include potential cost allowances for Soil Testing and Recompaction for an additional \$7,800.00.
- V. NEW BUSINESS
 - A. Call for Candidates
 - Review/Approve Committee Charters – Motion m/s/c to ratify the Finance, Delegate, Landscape, and Architectural Committee Charters as presented.
 - Review/Approve Committee Volunteer Form – Motion m/s/c to ratify the Committee Volunteer Form as presented.
 - B. Ratify Annual Meeting Date and Appoint Inspector of Elections - Tabled until April meeting.
 - C. Ratify Signature Monthly Light Check Proposal - Motion m/s/c to ratify the Signature Monthly Light Check Proposal as submitted by Roto-lite for \$295.00.

- D. Ratify Proposed Changes to the CCR&Rs – Motion m/s/c to ratify proposed changes to the CCR&Rs as presented.
- E. Ratify Master Board Representation – Motion m/s/c to appoint Jim Alderson to the Master Board for a term of one (1) year.

- VI. CORRESPONDENCE – The Board reviewed the correspondence.
- VII. OPEN FORUM – Open Forum was conducted and there were nineteen homeowners present.
- VIII. PRESIDENT’S REPORT – President Chuck Eckman presented the President’s Report
- IX. NEXT MEETING DATE – 2:00 P.M., Thursday, April 22, 2021.
- X. ADJOURNMENT – Motion m/s/c to adjourn the Regular Session meeting at 2:34 P.M.

The Board met in Executive Session on March 25, 2021 to discuss member discipline, collections, contracts, developer, personnel and legal matters.

ATTEST

Board Member _____

Date _____

Printed Name, Title _____