

**PGA WEST FAIRWAYS ASSOCIATION  
REGULAR SESSION BOARD OF DIRECTORS MEETING  
THURSDAY, MAY 23, 2019 AT 2:00 P.M.  
LOCATION: PRIVATE CLUBHOUSE – 55955 PGA BLVD., LA QUINTA, CA 92253**

**MINUTES**

**BOARD MEMBERS PRESENT (4)**

Chuck Eckman, President  
Jennifer Jenkins, Vice President  
Deborah Brill, Secretary/Treasurer  
Ben Dobbs, Director – Exited at 3:16 P.M.

**BOARD MEMBERS ABSENT (1)**

Barbara Larsh, Director

**The Management Trust, Desert Division**

John Beaman, VP Resort Communities  
Cassie Gertz, General Manager  
Michelle Reese, Executive Assistant

- I. CALL TO ORDER – After establishing a quorum was present, President Chuck Eckman called the meeting to order at 2:09 P.M.
- II. OPEN FORUM – Open Forum was conducted and nine homeowners were present.
- III. MINUTES
  - A. April 25, 2019 – Motion m/s/c to approve the Regular Session meeting minutes dated April 25, 2019 as presented.
- IV. FINANCIAL REPORT
  - A. Review/Accept Subcommittee Meeting Minutes, March 2019 – Motion m/s/c to accept the Subcommittee meeting minutes for March 2019.
  - B. Review/Accept Subcommittee Meeting Minutes, April 2019 - Motion m/s/c to accept the Subcommittee meeting minutes for April 2019.
  - C. Acceptance of April 2019 Financials/Ratify Full Financial Review. The Board received and reviewed an electronic copy of the entire financial report. The subcommittee of the Board reviewed the full financial report. Motion m/s/c to ratify the review of the financial documents by the subcommittee and accept the April 2019 Financials as submitted.
  - D. Review Fund Transfer Guidelines – Motion m/s/c to implement the Fund Transfer Guidelines.
- V. MANAGEMENT REPORT
  - A. Action List – Information only.
  - B. Work Order Report – Cassie Gertz presented the work order report for April 2019.
  - C. Monthly Calendar – The Board reviewed the information and directed Management to continue to update the calendar.
- VI. COMMITTEE REPORTS
  - A. Architectural Review Committee Minutes, April 1, 2019 – Motion m/s/c to accept the Architectural Committee meeting minutes dated April 1, 2019.
  - B. Landscape Committee Minutes, February 4, 2019 – Motion m/s/c to accept the Landscape Committee meeting minutes dated February 4, 2019.
- VII. UNFINISHED BUSINESS
  - A. Review Lighting Proposal, Troon (Legends Area) – Motion m/s/c to approve the proposal as submitted from Roto-lite to add the twenty-seven additional lights on Troon (Legends Way) for a total cost not to exceed \$7,304.02.

- B. Queen Palm Removal Project, Update – Management updated the Board on the status of the Finance Committee’s review of the Association finances in order to fund the queen palm removal project. Tabled until June meeting.
- C. Master Association Combined Community Rules – The Board reviewed the agenda item and provided two revisions to the document. Motion m/s/c to approve the document as submitted with the condition that the language be amended to ensure the short-term rental permit fee does not exceed \$200. The Board made an additional change to the fine structure pertaining to any underage driver operating a golf cart noting that this change was a suggestion.

VIII. NEW BUSINESS

- A. Appoint Delegate Committee/Board Liaisons – The Board discussed the agenda item and determined that due to the lack of form submission for volunteers that the Committee would consist of Members at Large to represent the entire community. Motion m/s/c appointing the following Members at Large: Walt Lloyd, Dick Mills, Katie Pingree, Penni Sturgill; Chuck Eckman and Deborah Brill to serve as Board Liaisons.
- B. Financial Review Subcommittee – Tabled until June meeting pending Legal Counsel’s comments.
- C. Review Proposal, Association Flyer Boxes – The Board discussed and reviewed the agenda item giving Management authority to purchase the Association Flyer boxes and determine the locations.
- D. Review/Approve Proposal, Norman Estates SBA Shade Screen Door – Motion m/s/c to approve the proposal as submitted from Big Sky Gate Keeper for Norman Estates SBA Shade Screen Door for a total cost not to exceed \$360.00.
- E. Ratify Approval of Norman Estates SBA Gate Repair – Motion m/s/c to ratify the proposal as submitted from Big Sky Gate Keeper for the Norman Estates SBA Gate Repair for a total cost not to exceed \$16,000.00.
- F. Discuss July Board Meeting Date, Schedule Conflict – The Board reviewed the agenda item and confirmed future meeting dates. The Board determined to go dark in July.
- G. License, Maintenance & Indemnity Agreement, Fee Adjustment – The Board reviewed the agenda item.
- H. Hermitage Park Area, Homeowner Concerns – The Board discussed the agenda item and stated that there is currently no plan or proposal under review by the Board to convert any areas within Fairways to an official dog park.

IX. CORRESPONDENCE – The Board reviewed the correspondence.

X. NEXT MEETING DATE – 2:00 P.M., Thursday, June 27, 2019 at the Private Clubhouse.

XI. ADJOURNMENT – Motion m/s/c to adjourn the Regular Session meeting at 3:33 P.M.

The Board met in Executive Session on May 23, 2019 to discuss member discipline, collections, contracts, developer, personnel and legal matters.

**ATTEST**

Board Member \_\_\_\_\_

Date \_\_\_\_\_

Printed Name, Title \_\_\_\_\_