

**PGA WEST FAIRWAYS ASSOCIATION  
REGULAR SESSION BOARD OF DIRECTORS MEETING  
THURSDAY, DECEMBER 15, 2016 AT 2:30 P.M.  
LOCATION: PRIVATE CLUBHOUSE  
55955 PGA BOULEVARD LA QUINTA, CA 92253**

**MINUTES**

**BOARD MEMBERS PRESENT (3)**

Deborah Brill, President  
Jennifer Jenkins, Secretary/Treasurer  
Chuck Eckman, Director

**BOARD MEMBERS ABSENT (2)**

Barbara Larsh, Vice President  
John Cochrane, Director

**ALSO PRESENT:**

**The Management Trust, Desert Division**

Jim Comin, Division President  
John Beaman, VP Resort Communities  
Cassie Gertz, General Manager  
Michelle Reese, Administrative Assistant

- I. CALL TO ORDER – After establishing a quorum was present, President Deborah Brill called the meeting to order at 2:35 P.M.
- II. OPEN FORUM – Open Forum was conducted and six homeowners were present.
- III. MINUTES
  - A. Motion m/s/c to approve the Regular Session meeting minutes dated November 17, 2016 as presented.
- IV. FINANCIAL REPORT
  - A. Acceptance and Approval of November 2016 Financials – Motion m/s/c to accept the November 2016 financial report as submitted.
  - B. Merrill Lynch Investment Recommendations –
    - Excess Operating: Motion m/s/c to purchase a CD for \$100,000 for a term of 24-months from Liquid Funds after CD matures on December 28, 2016.
- V. MANAGEMENT REPORT
  - A. Action List – Information only.
  - B. Work Order Report – Cassie Gertz presented the work order report for November 2016.
  - C. Monthly Calendar – The Board reviewed the information.
- VI. COMMITTEE REPORTS
  - A. Architectural Review Committee – Minutes, November 7, 2016 – Motion m/s/c to accept the Architectural Committee meeting minutes dated November 7, 2016 as presented.
  - B. Landscape Committee - Minutes, November 7, 2016 – Motion m/s/c to accept the Landscape Committee minutes dated November 7, 2016 as presented.
  - C. Short Term Rental Committee Minutes, October 18, 2016 – Motion m/s/c to accept the Short Term Rental Committee meeting minutes dated October 18, 2016.
- VII. UNFINISHED BUSINESS
  - A. Insurance Renewal Proposals – Motion m/s/c to approve the proposal as submitted by Arthur J. Gallagher not to exceed \$20,600 pending clarification on the Signature Villas buildings coverage. If clarification on the Signature Villas building coverage is not satisfactory, the board approved Labarre/Oksnee as the alternative provider not to exceed \$25,600.
  - B. Tiburon Street Repair, Update/Status – Motion m/s/c to accept the proposal as submitted by I.P.S. at no cost to the Association for the Tiburon street repair.
  - C. Review Homeowner Comments, Trash Rule Change – The Board reviewed the agenda item and directed Management to respond to the homeowner’s comments.

D. Adopt Rule Change, Trash & Recycling – Motion m/s/c to adopt Trash & Recycling rule change.

VIII. NEW BUSINESS

A. Review License, Maintenance & Indemnity Agreement

- APN 762-390-028-1 – Motion m/s/c to accept Maintenance and Indemnity Agreement regarding Architectural Improvement for APN 762-390-028-1.
- APN 775-310-035-3 – Motion m/s/c to accept Maintenance and Indemnity Agreement regarding Architectural Improvement for APN 775-310-035-3.

B. Paint Manufacturer Proposals – Tabled until January 2017 meeting.

C. Appoint Fairways Compliance Committee Member – Motion m/s/c to appoint Kim Cox to the Compliance Committee as the Fairways representative.

IX. CORRESPONDENCE – The Board reviewed the correspondence.

X. NEXT MEETING DATE – 2:30 P.M., Thursday, January 26, 2017 at the Private Clubhouse.

XI. ADJOURNMENT - Motion m/s/c to adjourn the meeting at 4:10 P.M.

The Board met in Executive Session on December 15, 2016 to discuss member discipline, collections, contracts and legal matters.

**ATTEST**

Board Member \_\_\_\_\_

Date \_\_\_\_\_

Printed Name, Title \_\_\_\_\_