

**PGA WEST FAIRWAYS ASSOCIATION
REGULAR SESSION BOARD OF DIRECTORS MEETING
THURSDAY, DECEMBER 12, 2019 AT 2:00 P.M.
LOCATION: PRIVATE CLUBHOUSE – 55955 PGA BLVD., LA QUINTA, CA 92253**

MINUTES

BOARD MEMBERS PRESENT (4)

Chuck Eckman, President
Deborah Brill, Secretary/Treasurer
Jennifer Jenkins – Exited at 2:55 P.M.
Ben Dobbs, Director

BOARD MEMBERS ABSENT (1)

Barbara Larsh, Director

The Management Trust, Desert Division

Cassie Gertz, General Manager
Michelle Reese, Executive Assistant

- I. CALL TO ORDER – After establishing a quorum was present, President Chuck Eckman called the meeting to order at 2:04 P.M.
- II. OPEN FORUM – Open Forum was conducted and five homeowners were present.
- III. CONSENT AGENDA
 - A. Approval of Minutes, November 14, 2019 – Motion m/s/c to approve the Regular Session meeting minutes dated November 14, 2019 as presented.
 - B. Management Reports – Work Order Report – Cassie presented the work order report for November 2019.
 - C. Management Reports – Monthly Calendar – Information Only.
 - D. Committee Reports – ARC Minutes, October 7, 2019 – Motion m/s/c to accept the Architectural Committee minutes dated October 7, 2019.
 - E. Committee Reports – Landscape Committee Minutes, October 7, 2019 – Motion m/s/c to accept the Landscape Committee Minutes dated October 7, 2019.
- IV. FINANCIAL REPORT
 - A. Acceptance of November 2019 Financials/Ratify Full Financial Review. The Board received and reviewed an electronic copy of the entire financial report. Motion m/s/c to ratify the review of the financial documents and accept the November 2019 Financials as submitted.
 - B. Draft Investment Policy – Motion m/s/c to adopt the Operating Cash Procedures as recommended.
- V. NOTICE OF LIENS – None
- VI. UNFINISHED BUSINESS
 - A. Review Draft Straw Poll – Tabled until March meeting.
 - B. Review Draft Mission Statement – Tabled until January meeting.
 - C. Ratify Appointment of Delegate Committee Member: Motion m/s/c to Ratify Appointment of Delegate Committee Member:
 - Heritage SBA – Tim McQuiggan, Delegate
 - Pasadera SBA – Carol Heeter, Alternate Delegate
- VII. NEW BUSINESS
 - A. Review/Approve 2020 Insurance Proposal – Motion m/s/c to approve the proposal as submitted by LaBarre/Oksnee Insurance for 2020 Association Insurance Renewal for \$32,999. The Board directed Management to clarify D&O coverage and send any modifications needed to the Board electronically for review.
 - B. Announcement from Legal Counsel, Name Change – The Board reviewed the agenda item.

VIII. CORRESPONDENCE – The Board reviewed the correspondence.

IX. NEXT MEETING DATE – 2:00 P.M., Thursday, January 23, 2020 at the Private Clubhouse.

X. ADJOURNMENT – Motion m/s/c to adjourn the Regular Session meeting at 3:04 P.M.

The Board met in Executive Session on December 12, 2019 to discuss member discipline, collections, contracts, developer, personnel and legal matters.

ATTEST

Board Member _____

Date _____

Printed Name, Title _____