

**PGA WEST FAIRWAYS ASSOCIATION
REGULAR SESSION BOARD OF DIRECTORS MEETING
THURSDAY, OCTOBER 24, 2019 AT 2:00 P.M.
LOCATION: PRIVATE CLUBHOUSE – 55955 PGA BLVD., LA QUINTA, CA 92253**

MINUTES

BOARD MEMBERS PRESENT (4)

Chuck Eckman, President
Jennifer Jenkins, Vice President
Deborah Brill, Secretary/Treasurer
Ben Dobbs, Director – Exited at 2:58 P.M.

BOARD MEMBERS ABSENT (1)

Barbara Larsh, Director

The Management Trust, Desert Division

John Beaman, VP Resort Communities
Cassie Gertz, General Manager
Michelle Reese, Executive Assistant

- I. CALL TO ORDER – After establishing a quorum was present, President Chuck Eckman called the meeting to order at 2:07 P.M.
- II. OPEN FORUM – Open Forum was conducted and eleven homeowners were present.
- III. CONSENT AGENDA
 - A. Approval of Minutes, September 26, 2019 – Motion m/s/c to approve the Regular Session meeting minutes dated September 26, 2019 as presented.
 - B. Management Reports – Action List – Information only.
 - C. Management Reports – Work Order Report – Cassie presented the work order report for September 2019.
 - D. Committee Reports – ARC Minutes, July 1, 2019 – Motion m/s/c to accept the Architectural Committee minutes dated July 1, 2019.
 - E. Committee Reports – ARC Minutes, September 9, 2019 – Motion m/s/c to accept the Architectural Committee minutes dated September 9, 2019.
 - F. Committee Reports – Landscape Committee Minutes, July 1, 2019 – Motion m/s/c to accept the Landscape Committee Minutes dated July 1, 2019.
- IV. FINANCIAL REPORT
 - A. Acceptance of September 2019 Financials/Ratify Full Financial Review. The Board received and reviewed an electronic copy of the entire financial report. Motion m/s/c to ratify the review of the financial documents and accept the September 2019 Financials as submitted.
 - B. Approve Merrill Lynch Investment Recommendations – The Board reviewed the information. No action taken.
- V. NOTICE OF LIENS - None
- VI. MANAGEMENT REPORT
 - A. Update on Various Projects – The Board reviewed the information.
 - B. Monthly Calendar – Information only

VII. UNFINISHED BUSINESS

- A. Approve Master Association Combined Community Rules – Motion m/s/c to approve the Master Association Combined Community Rules as presented pending review by the Master Association Legal Counsel.
- B. Approve 2020 Board Meeting Dates – Motion m/s/c to approve the Annual Membership Meeting date, Thursday, March 26, 2019. Motion m/s/c to approve the 2020 Board Meeting Dates as presented.
- C. Finalize New Homeowner Orientation Event – The Board discussed and finalized the New Homeowner Orientation Event.
- D. Ratify Master Association Compliance Committee Member Appointment – Motion m/s/c to ratify the appointment of Brenda McQuiggan to the Master Association Compliance Committee.

VIII. NEW BUSINESS

- A. Review/Approve FY 2020 Base & SBA Budgets & Reserve Studies – Tabled until November meeting.
- B. Review/Approve Draft Correspondence, Annual Policy Statements – The Board reviewed the agenda item. Motion m/s/c to approve the Correspondence, Annual Policy Statements as presented.
- C. Review/Approve Muirfield SBA Exterior Paint Palette – Motion m/s/c to approve the Muirfield SBA Exterior Paint Palette as presented.
- D. Review Homeowner Request for Drone Use – Motion m/s/c to grant a one-time variance to the homeowner's real estate agent execute a drone photo over the property provided the real estate agent has the necessary licenses and insurance for the operation of the drone.
- E. Ratify 2020 Fall Plant Replacement Proposal – Motion m/s/c to ratify the 2020 Fall Plant Replacement proposal as submitted by Vintage Landscape not to exceed \$25,000.
- F. Review Turnberry SBA, Exterior Group Painting Project – The Board reviewed the agenda item. Motion m/s/c to authorize Management to send the Turnberry SBA, Exterior Group Painting Project correspondence to the Turnberry SBA homeowners.
- G. Review ARC Appeal Request, 81095 National Drive – The Board reviewed the agenda item. Motion m/s/c to uphold the decision of the Architectural Review Committee to deny the ARC Appeal Request for the installation of the custom metal fence in the rear yard.

IX. CORRESPONDENCE – The Board reviewed the correspondence.

X. NEXT MEETING DATE – 2:00 P.M., Thursday, November 14, 2019 at the Private Clubhouse.

XI. ADJOURNMENT – Motion m/s/c to adjourn the Regular Session meeting at 3:49 P.M.

The Board met in Executive Session on October 24, 2019 to discuss member discipline, collections, contracts, developer, personnel and legal matters.

ATTEST

Board Member



Date

11/14/19

Printed Name, Title

CHARLES ECKMAN
PRESIDENT