

**PGA WEST FAIRWAYS ASSOCIATION
REGULAR SESSION BOARD OF DIRECTORS MEETING
THURSDAY, JUNE 27, 2019 AT 2:00 P.M.
LOCATION: PRIVATE CLUBHOUSE – 55955 PGA BLVD., LA QUINTA, CA 92253**

MINUTES

BOARD MEMBERS PRESENT (3)

Chuck Eckman, President
Deborah Brill, Secretary/Treasurer
Ben Dobbs, Director

BOARD MEMBERS ABSENT (2)

Jennifer Jenkins, Vice President
Barbara Larsh, Director

The Management Trust, Desert Division

Cassie Gertz, General Manager
Michelle Reese, Executive Assistant

- I. CALL TO ORDER – After establishing a quorum was present, President Chuck Eckman called the meeting to order at 2:04 P.M.
- II. OPEN FORUM – Open Forum was conducted and four homeowners were present.
- III. MINUTES
 - A. May 23, 2019 – Motion m/s/c to approve the Regular Session meeting minutes dated May 23, 2019 as presented.
- IV. FINANCIAL REPORT
 - A. Acceptance of May 2019 Financials/Ratify Full Financial Review. The Board received and reviewed an electronic copy of the entire financial report. The subcommittee of the Board reviewed the full financial report. Motion m/s/c to ratify the review of the financial documents by the subcommittee and accept the May 2019 Financials as submitted.
 - B. Recommendations from Merrill Lynch –
 - Operating: Motion m/s/c to purchase CD for \$100,000 for a term of 18-months from Liquid Funds; a CD for \$100,000 for a term of 24-months after CD matures on August 21, 2019.
 - Reserve: Motion m/s/c to purchase CD for \$200,000 for a term of 18-months from Liquid Funds; a CD for \$200,000 for a term of 24-months after CD matures on July 12, 2019; a CD for \$200,000 for a term of 36-months after CD matures on August 12, 2019.
- V. MANAGEMENT REPORT
 - A. Action List – Information only.
 - B. Work Order Report – Cassie Gertz presented the work order report for May 2019.
 - C. Monthly Calendar – The Board reviewed the information and directed Management to continue to update the calendar.
- VI. COMMITTEE REPORTS
 - A. Architectural Review Committee Minutes, May 6, 2019 – Motion m/s/c to accept the Architectural Committee meeting minutes dated May 6, 2019.
 - B. Landscape Committee Minutes, May 6, 2019 – Motion m/s/c to accept the Landscape Committee meeting minutes dated May 6, 2019.

VII. UNFINISHED BUSINESS

- A. Approve Phase I, Queen Palm Removal Project – Motion m/s/c to approve Phase I Queen Palm Removals in La Cala, Masters and Pasadera SBAs.
- B. Revoke Resolution, Financial Review Subcommittee – Motion m/s/c to revoke Resolution and disband the Financial Review Subcommittee.
- C. Review/Approve Proposal, Norman Estates SBA Keypad, Shade – Tabled until August meeting.

VIII. NEW BUSINESS

- A. Review/Adopt Queen Palm Removal Project Policy – Motion m/s/c to adopt Queen Palm Removal Project Policy as amended.
- B. Review Proposal, Replace Association Trash Cans (Pool Areas) – Motion m/s/c to approve the proposal as submitted from Outdoor Design Studio, Inc. to replace Association Trash Cans (Pool Areas) for \$3,219.59.
- C. Review Comments, Adopt Revised Architectural Guidelines – The Board reviewed the comments submitted. Motion m/s/c to adopt Revised Architectural Guidelines as submitted.
- D. Review Comments, Adopt Revised Rules and Regulations – The Board reviewed the comments submitted. Motion m/s/c to Adopt Revised Rules and Regulations as submitted.
- E. Ratify Association Street Slurry Project - The Board reviewed the agenda item. Motion m/s/c to ratify the proposal as submitted by IPS for Street Slurry Seal Project, cost not too exceed \$304,221.
- F. Ratify Fall Color Selection – Motion m/s/c to ratify the proposal as submitted by Armstrong Growers for Fall Flower Selection for \$52,110.01.
- G. Ratify Hermitage SBA Exterior Paint Palette – Motion m/s/c to ratify Hermitage SBA Exterior Paint Palette.
- H. Review Legends Tunnel Enhancement Project – The Board reviewed the proposal submitted by Vintage Landscape for the redesign of the Legends tunnel landscape area. Motion m/s/c to approve the proposal as submitted by Vintage Outdoors for the Legends Tunnel Enhancement Project to include the lighting for a total cost not to exceed \$96,000 with the condition that Vintage preserves the concrete cart path. The Board determined to allocate funds in the following manner for this project: Base operating account: \$38,000 from the Landscape Committee allowance and the remaining \$58,000 come from the general operating account.
- I. Review Proposal for Holiday Lighting – Tabled until August meeting.

IX. CORRESPONDENCE – The Board reviewed the correspondence.

X. NEXT MEETING DATE – 2:00 P.M., Thursday, August 22, 2019 at the Private Clubhouse.

XI. ADJOURNMENT – Motion m/s/c to adjourn the Regular Session meeting at 3:50 P.M.

The Board met in Executive Session on June 27, 2019 to discuss member discipline, collections, contracts, developer, personnel and legal matters.

ATTEST

Board Member _____

Date _____

Printed Name, Title _____