

**PGA WEST FAIRWAYS ASSOCIATION
REGULAR SESSION BOARD OF DIRECTORS MEETING
THURSDAY, MARCH 22, 2018 AT 1:30 P.M.
LOCATION: PRIVATE CLUBHOUSE – 55955 PGA BLVD., LA QUINTA, CA 92253**

MINUTES

BOARD MEMBERS PRESENT (5)

Deborah Brill, President
Barbara Larsh, Vice President
Jennifer Jenkins, Secretary/Treasurer
Chuck Eckman, Director
Ben Dobbs, Director

The Management Trust, Desert Division

Cassie Gertz, General Manager
Michelle Reese, Administrative Assistant

- I. CALL TO ORDER – After establishing a quorum was present, President Deborah Brill called the meeting to order at 1:39 P.M.
- II. OPEN FORUM – Open Forum was conducted and eight homeowners were present.
- III. MINUTES
 - A. February 22, 2018 – Motion m/s/c to approve the Regular Session meeting minutes dated February 22, 2018 as presented.
- IV. FINANCIAL REPORT
 - A. Acceptance of February 2018 Financials – Motion m/s/c to accept the February 2018 Financials as submitted.
- V. NOTICE OF LIENS – NONE
- VI. MANAGEMENT REPORT
 - A. Action List – Information only.
 - B. Work Order Report, February – Cassie Gertz presented the work order report February 2018.
 - C. Monthly Calendar – The Board reviewed the information and directed Management to continue to update the calendar.
- VII. COMMITTEE REPORTS
 - A. Architectural Review Committee Minutes, February 5, 2018 – Motion m/s/c to accept the Architectural Committee meeting minutes dated February 5, 2018.
- VIII. UNFINISHED BUSINESS
 - A. Review Comments on Proposed Architectural Rule Change – There were no comments received on the proposed Architectural Rule Changes. The Board discussed the need to clarify the language in the guidelines relative to approvals.
 - B. Approve Draft Architectural Guidelines – Motion m/s/c to approve the Architectural guidelines as amended to include clarification on the approval process to be consistent with the Restated Declaration. The Board directed Management to send notice to the Owners consistent with the requirements in Civil Code.

- C. Heritage SBA Petition, Supplemental Declaration Request – The Board discussed the agenda item and noted that there was confusion among the homeowners and mixed messages coming from the neighborhood. Motion m/s/c directing Management to draft a straw poll to the Heritage homeowners for review by the Board at its next meeting.
- D. Bulk Cable Agreement, Update – The Board updated those present of the status of the negotiations with Spectrum.

IX. NEW BUSINESS

- A. Appoint Master Association Board Representatives – Motion m/s/c to appoint Deborah Brill as the Fairways Board Director to serve on the Master Association Board for a term of two (2) years; and Penni Sturgill as the Fairways homeowner representative to serve on the Master Association Board for a term of one (1) year.
- B. Review Draft Board Commitment to Excellence – Motion m/s/c to adopt the Board Commitment to Excellence as amended.
- C. Review / Approve Fairways Committee Charters – Motion m/s/c to adopt the following Fairways Committee Charters as amended: Architectural Committee Charter, Finance Committee Charter, Landscape Committee Charter, and the Delegate Committee Charter.
- D. Review Communications, Festivals/Short Term Rental Rules – The Board reviewed and amended the communication; and directed Management to send electronically to the Board for final review.
- E. Review / Approve Proposal for Increased Patrol, Festival Weekends – Motion m/s/c to accept the proposal as submitted by Southwest Security for increased patrol for the three festival weekends in April (Friday, Saturday, and Sunday; 7 hours per day) not to exceed \$2,065.50.
- F. Review / Approve Proposal to Replace Pool Signage – Motion m/s/c to accept the proposal as submitted by Signarama to replace the pool signage for \$5,081.34.
- G. Review / Approve Installation of Speed Bumps, Kingston Heath/Royal St. George – Tabled until April meeting. The Board requested additional information regarding this agenda item.
- H. Plant Replacement/Size Policy – The Board discussed the agenda item.
- I. Draft Annual Audit Review – Information was not available for review.
- J. Request from Homeowner, Communication to Homeowners – Motion m/s/c to deny the homeowners request to distribute information utilizing the Association’s email system.

X. CORRESPONDENCE – The Board reviewed the correspondence.

XI. NEXT MEETING DATE – 1:30 P.M., Thursday, April 26, 2018 at the Private Clubhouse.

XII. ADJOURNMENT – Motion m/s/c to adjourn the Regular Session meeting at 3:07 P.M.

The Board met in Executive Session on March 22, 2018 to discuss member discipline, collections, contracts, personnel, legal and developer matters.

ATTEST

Board Member _____

Date _____

Printed Name, Title _____