

**PGA WEST FAIRWAYS ASSOCIATION  
REGULAR SESSION BOARD OF DIRECTORS MEETING  
THURSDAY, FEBRUARY 28, 2019 AT 2:00 P.M.  
LOCATION: PRIVATE CLUBHOUSE – 55955 PGA BLVD., LA QUINTA, CA 92253**

**MINUTES**

**BOARD MEMBERS PRESENT (3)**

Deborah Brill, President  
Jennifer Jenkins, Secretary/Treasurer  
Chuck Eckman, Director

**BOARD MEMBERS ABSENT (2)**

Barbara Larsh, Vice President  
Ben Dobbs, Director

**The Management Trust, Desert Division**

John Beaman, VP Resort Communities  
Ellen Woolard, Interim General Manager  
Kari Martin, Operations Manager  
Michelle Reese, Executive Assistant

- I. CALL TO ORDER – After establishing a quorum was present, President Deborah Brill called the meeting to order at 2:11 P.M.
- II. OPEN FORUM – Open Forum was conducted and nineteen homeowners were present.
- III. MINUTES
  - A. January 24, 2019 – Motion m/s/c to approve the Regular Session meeting minutes dated January 24, 2019 as presented.
- IV. FINANCIAL REPORT
  - A. Acceptance of January 2019 Financials/Full Financial Review. The Board received and reviewed an electronic copy of the entire financial report. Motion m/s/c to accept the January 2019 Financials as submitted.
  - B. Board Resolution to form Sub-Committee to Review Full Financials Monthly (Ratify vote from Executive Session) Motion m/s/c to appoint Jennifer Jenkins, Secretary/Treasurer and Ben Dobbs, Director as a Committee of the Board to review the full monthly financial report.
- I. NOTICE OF LIENS – Motion m/s/c to lien APN 762-170-011-5 for the delinquent assessment amounts, any late fees, interest charges, and other collection-related amounts.
- II. MANAGEMENT REPORT
  - A. Action List – Information only.
  - B. Work Order Report, January – Ellen Woolard presented the work order report for January 2019.
  - C. Monthly Calendar – The Board reviewed the information.
- III. COMMITTEE REPORTS
  - A. Architectural Review Committee Minutes, January 7, 2019 – Motion m/s/c to accept the Architectural Committee meeting minutes dated January 7, 2019.
  - B. Landscape Committee Minutes – November 5, 2018 – Motion m/s/c to accept the Landscape Committee Minutes dated November 5, 2018.
- IV. UNFINISHED BUSINESS
  - A. Heritage SBA, Status of Ballots for Vote on Short Term Rental Restrictions - The Board reviewed the agenda item.
  - B. Review Annual Meeting Presentation – Tabled until March meeting.
  - C. Combined Community Rules – Tabled until March meeting.

- D. Opinions on Salt Water Pools – The Board reviewed the agenda item.
- E. Pool Safety Requirements for Private Pools in Gated Communities – The Board reviewed the agenda item.

V. NEW BUSINESS

- A. Master Association Board Call for Candidates – Discussion (One member needs to be appointed to a 2 year term commencing in April 2019 – April 2020) – The Board reviewed and discussed the agenda item and directed Management to draft communication to the homeowners to call for Candidates and send electronically to the Board for final review.
- B. Revised Architectural Guidelines for Review – Motion m/s/c to approve the Architectural Guidelines, including the Monterra wall pending Barbara Larshs’ review and approval.
- C. Recommendation by Landscape Committee Regarding Mountain View Wall – Option 3 – Tabled until March meeting.
- D. Recommendation by Landscape Committee – Removal of 10 Large Trees in Common Areas – Motion m/s/c to accept the proposal as submitted by Vintage Landscape for the removal of 10 large trees in the common areas for \$3,550.00.
- E. Review/Approve Summer Color Selection – Motion m/s/c to accept the recommendation from the Landscape Committee for summer color installation in common areas pending total cost from Vintage.
- F. Replenishment of Front Yard Rock in La Cala SBA, Discussion – The Board discussed the agenda item.
- G. Recommendation by Landscape Committee Regarding Utility Box Plantings – Motion m/s/c to accept the recommendation from the Landscape Committee and approve the proposal as submitted by Vintage Landscape for the utility box plantings for \$1,898.00.
- H. Vintage Request for Storage Unit – Approved by Landscape Committee – Motion m/s/c to accept the proposal as submitted by Vintage for a Storage Unit pending a walk thru and clarification.
- I. Vote on Vintage Request to Retrofit two (2) Homes in Heritage for New Irrigation Prototype – Tabled until March meeting.
- J. Homeowner Request to Fill in Bare Areas on Spanish Bay Golf Cart Path-Golf Course Property – The Board discussed the agenda item and turned it over to the Golf Course.

VI. CORRESPONDENCE – The Board reviewed the correspondence.

VII. NEXT MEETING DATE – 2:00 P.M., Thursday, March 21, 2019 at the Private Clubhouse.

VIII. ADJOURNMENT – Motion m/s/c to adjourn the Regular Session meeting at 3:33 P.M.

The Board met in Executive Session on February 28, 2019 to discuss member discipline, collections, contracts, developer, personnel and legal matters.

**ATTEST**

Board Member \_\_\_\_\_

Date \_\_\_\_\_

Printed Name, Title \_\_\_\_\_