

**PGA WEST FAIRWAYS ASSOCIATION
REGULAR SESSION BOARD OF DIRECTORS MEETING
MONDAY, FEBRUARY 24, 2020 AT 2:00 P.M.
LOCATION: PRIVATE CLUBHOUSE – 55955 PGA BLVD., LA QUINTA, CA 92253**

MINUTES

BOARD MEMBERS PRESENT (3)

Chuck Eckman, President
Deborah Brill, Secretary/Treasurer
Ben Dobbs, Director – Exited at 2:15 P.M.

BOARD MEMBERS ABSENT (2)

Barbara Larsh, Director
Jennifer Jenkins, Vice President

Management Trust, Desert Division

Cassie Gertz, Division Vice President of On-Site Communities
Clint Atherton, General Manager
Michelle Reese, Executive Assistant

- I. CALL TO ORDER – After establishing a quorum was present, President Chuck Eckman called the meeting to order at 2:02 P.M.
- II. OPEN FORUM – Open Forum was conducted and twenty two homeowners were present.
- III. CONSENT AGENDA
 - A. Approval of Minutes, January 23, 2020 – Motion m/s/c to approve the Regular Session meeting minutes dated January 23, 2020 as presented.
 - B. Management Reports – Action List
 - C. Management Reports – Work Order Report – Cassie presented the work order report for January 2020.
 - D. Management Reports – Monthly Calendar – Information Only.
 - E. Committee Reports – ARC Minutes, January 13, 2020 – Motion m/s/c to accept the Architectural Committee minutes dated January 13, 2020.
 - F. Committee Reports – Landscape Committee Minutes, January 13, 2020 – Motion m/s/c to accept the Landscape Committee Minutes dated November 4, 2019.
- IV. FINANCIAL REPORT
 - A. Acceptance of January 2020 Financials/Ratify Full Financial Review. The Board received and reviewed an electronic copy of the entire financial report. Motion m/s/c to ratify the review of the financial documents and accept the January 2020 Financials as submitted.
- V. NOTICE OF LIENS – Account 402255 – Motion m/s/c to lien APN 767-532-014-15 for \$2,968.37 for the delinquent amounts and any late fees, interest charges, and other collection-related amounts.
- VI. UNFINISHED BUSINESS
 - A. Review Revised Master Assoc. Combined Comm. Rules & Regs – Motion m/s/c to approve the Master Association Combined Community Rules and Regulations as presented.
- VII. NEW BUSINESS
 - A. The Masters SBA Petition to Amend Sup. Dec. Rental Restriction – The Masters SBA Town Hall Meeting is scheduled following Regular Session.
 - B. Ratify Summer Color Selection – Motion m/s/c to ratify the proposal as submitted by Armstrong Growers for Fall Flower Selection for \$14,037.97.
 - C. Review/Approve Muirfield Village Wall – Landscape Proposal – Motion m/s/c to approve the proposal as submitted by Vintage Outdoors for the Muirfield Village Wall not to exceed \$40,000 contingent on the painting of the wall and lighting relocation. The Board directed Management to send to the Finance Committee for review at their next meeting.
 - D. Review/Approve Important Contact Information Pocket Card – Tabled until March meeting.

- E. Ratify Maintenance and Indemnity Agreement APN 780220004 – Motion m/s/c to ratify Maintenance and Indemnity Agreement APN 780220004 as submitted.
- F. Ratify Maintenance and Indemnity Agreement 7752800050 – Motion m/s/c to ratify Maintenance and Indemnity Agreement APN 7752800050 as submitted.
- G. Review/Approve In-n-Out 2020 Vendor and Comm. Appreciation Lunch – Motion m/s/c to approve the In-n-Out 2020 Vendor and Comm. Appreciation Lunch as presented.
- H. Review/Approve Keypad Levers for Homeowner Pool Restrooms – Tabled until March meeting.
- I. Review/Approve Norman Estates SBA Entry Keypad – Motion m/s/c to approve the Norman Estates SBA Entry Keypad proposal as submitted by Big Sky Gate Keeper in the amount of \$5,489.00.
- J. Monterra Phase 5 Property Turnover – Tabled until March meeting.
- K. Call for Candidates – Master Association Board – Motion m/s/c to approve the Call for Candidates – Master Association Board as presented. The Board directed Management to send out the communication to the homeowners.
- L. Review/Approve Queen Palm Removals (Phase I) – The Board discussed the agenda item.

VIII. CORRESPONDENCE – The Board reviewed the correspondence.

IX. NEXT MEETING DATE – 11:30 A.M., Tuesday, March 10, 2020 at the Private Clubhouse.

X. ADJOURNMENT – Motion m/s/c to adjourn the Regular Session meeting at 3:16 P.M.

The Board met in Executive Session on February 24, 2020 to discuss member discipline, collections, contracts, developer, personnel and legal matters.

ATTEST

Board Member _____

Date _____

Printed Name, Title _____