

**PGA WEST FAIRWAYS ASSOCIATION  
REGULAR SESSION BOARD OF DIRECTORS MEETING  
THURSDAY, FEBRUARY 4, 2016 AT 10:00 A.M.  
LOCATION: SIGNATURE VILLAS PHASE 1  
LOCATION: PRIVATE CLUBHOUSE – BOB HOPE ROOM**

**MINUTES**

**BOARD MEMBERS PRESENT (4)**

Deborah Brill, President  
Barbara Larsh, Vice President  
Jennifer Jenkins, Secretary/Treasurer (Exited at 11:30 A.M.)  
John Cochrane, Director

**BOARD MEMBERS ABSENT (1)**

Brian Foord, Director

**ALSO PRESENT:**

**The Management Trust, Desert Division**


Cassie Gertz, General Manager

- I. CALL TO ORDER – After establishing a quorum was present, President Deborah Brill called the meeting to order at 10:00 A.M.
- II. OPEN FORUM – There were no homeowners in attendance.
- III. UNFINISHED BUSINESS –
  - A. Governing Documents Restatement – Discussion/Action
    - a) Final Draft Bylaws – The Board reviewed the final draft Bylaws. Motion m/s/c accepting the final version of the Bylaws.
    - b) Final Draft CC&Rs – The Board reviewed the final draft CC&Rs and agreed that additional revisions were necessary.
    - c) Draft Cover Letter – The Board reviewed the cover letter and made revisions. Management will prepare a revised draft for the next meeting.
    - d) Draft Ballot – The Board reviewed the ballot and made revisions.
- IV. NEW BUSINESS
  - A. Preliminary Walkthrough – Signature Villas – The Board conducted a preliminary walkthrough of the Signature Villas to review phase of completion.
- V. NEXT MEETING DATE – 2:30 P.M., Thursday, February 25, 2016 at the Private Clubhouse.
- VI. ADJOURNMENT – Motion m/s/c to adjourn the meeting at 12:30 P.M.

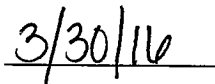
The Board met in Executive Session on January 28, 2016 to discuss personnel matters.

**ATTEST**

Board Member



Date



Printed Name, Title

